Workforce Management Web for Supervisors Help

User Role Privileges

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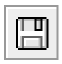
User Role Privileges

The **Users > Role Privileges** pane contains a list of security role privileges that are assigned to the selected user. Role privileges are described in detail in Roles Privileges.

To change a user's role privileges:

1. Select a user and then, click the check box beside the privileges you want to change.
2. Click **Save Now**  .

Click **Help** to view a Help topic about this pane.

Granting Access Rights to Get Notifications

The **Role Privileges** pane in the **Users** module is identical to the **Role Privileges** pane in the **Roles** module, with one exception; In the **Users** module, you can grant access to **Notifications**.

To grant access to notifications:

1. In the **Role Privileges** list, click the arrow to expand **Notifications**, as shown in the figure below.

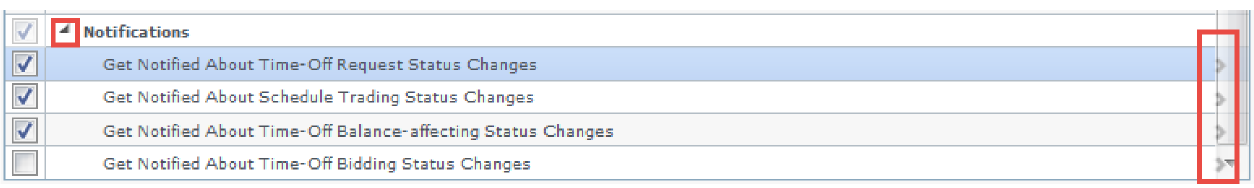


Figure: Role Privileges—Notifications

2. Click the arrow in the appropriate row to grant the selected user access to receive notifications about one of the following status changes:
    - Time-off request status changes
    - Schedule trading status changes
    - Time-off balance-affecting status changes
    - Time-off bidding status changes
3. A new pane opens, enabling you to grant access rights to the specific notification privilege you selected. For example, if you clicked the arrow in the first row, the **Grant Access** rights for **Get Notified About Time Off Request Status Changes** pane opens.
4. In the new pane, do one of the following for the selected privilege:
    -  Add access rights

-  Remove access rights
-  Close this pane and cancel any changes you made
-  Open a Help topic related to this pane

5. When you have completed all tasks, in the **Role Privileges** pane, click **Save Now** .