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Workforce Management Web for Supervisors Help

Schedule Validation Report

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Schedule Validation Report

To create a Schedule Validation Report:

1. On the **Reports** tab, select **Schedule Reports** from the Views menu.
2. Select **Schedule Validation Report** from the list in the Objects pane.
The Reports Wizard's first screen, **Header**, appears.
3. To print a header on the report, select **Show Header** and type your header text into the text box.
4. Click **Next**.
5. On the **Scenario** screen, select a schedule scenario or the Master Schedule.
6. Click **Finish**.
The report appears in the **Report Viewer**.

Understanding the Schedule Validation Report

This report provides a printable, searchable format in which to view generated Schedule Validation warnings. You can browse the same warnings in the **Review Messages** window.

For more information about these warnings, see [Schedule Validation](#).