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Workforce Management Web for Supervisors Help

New Schedule Scenario Wizard

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Use the **New Schedule Scenario Wizard** to create a new schedule scenario:

1. On the **Schedule Scenarios** view toolbar, click **New**.
The wizard opens to the General Parameters screen.
2. Fill in the necessary information on each screen (for details, see [General Parameters](#)), and then click **Next**.
 - Clicking **Help** on any screen opens a **Help** page that explains that screen's options.
 - Clicking **Back** returns you to the previous screen, if you need to revise your entries there.
3. Click **Finish**.
The scenario is created.

In the **Schedule Scenarios** view, you can now select **My Scenarios** to load the scenario into the [Scenarios](#) table.