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Workforce Management Web for Supervisors Help

MSW: Select Participants

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To fill in the **Participants** screen in the **Meeting Scheduler Wizard** (MSW):

1. Select any combination of **agents**.

If you are creating a new meeting, you can select individual agents from multiple sites or teams, or you can select entire sites or teams. However, you can select only within the business unit for which you displayed the **Intra-Day** or **Weekly view**.

Tip

If you use an existing meeting, the list of participants is read-only.

2. Click **Next** to proceed to the next screen in the wizard.