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Frontline Advisor Manager Help


Printing The Current View

12/19/2025

Printing The Current View

Important

Access to metrics and reports concerning them is controlled by user roles defined by your administrator (role-based access). Only metrics to which you have access are displayed in the current view.

If you work in a role that has permission to print reports, you will see the **Print** button () on your dashboard. If the **Print** button is available on your dashboard, then you can print the current view in a formatted report by clicking the **Print** button. The data is formatted as a PDF report and can be saved or opened using a PDF Viewer, or printed. You can select print features for the selected printer (paper size, font family, font size, and paper orientation) from a print dialog.

The report displays the following:

- The **Hierarchy** view
- The **Teams** view
- The **Agent Alerts** view
- The **Team Alerts** view

The PDF document displays all the data that is currently displayed on the dashboard in the separate sections mentioned above. The details of the printout do not include the values in columns that are not displayed on the Dashboard.