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Performance DNA Administrator Guide

[Test Navigation](#)

Test Navigation

The screenshot shows the 'Test Navigation' settings for 'Assessment 1'. At the top, there are buttons for 'First Question', 'Edit', 'Save', and 'Cancel'. Below this is a note: 'When creating new Multiple Choice and Pick Correct Questions, add an initial "Do Not Know" answer.' The 'Assessment 1' section shows 'No tags added' and an 'ADD...' button. A tabbed interface at the bottom includes 'Basic', 'Test Navigation' (selected), 'Test Reset', 'Knowledge Hodge', 'Certificate', 'Reports', 'Learning Item Settings', and 'Assessment Branding Settings'. The 'Test Navigation' tab contains the following settings:

- How are questions ordered?**: A dropdown menu set to 'Randomly within Content'.
- Number of questions to choose for test**: A numeric input field set to '100' with up and down arrows.
- Can users freely navigate through the test?**: A checkbox that is checked.
- Relevant site link**: An empty text input field.
- Link description**: An empty text input field.
- How would you like the questions to be displayed?**: A dropdown menu set to 'A question per page apart from feedback questions'.

Click on Edit to access the Test Navigation settings Define how questions are ordered by selecting one of the following options from the **How are questions ordered?** menu:

- **In Order** – presents the questions in the order that they were created.
- **Random within Content** – keeps the content order but randomizes the question order within the Content.
- **Randomly across Content** – Questions are presented completely randomly; without clear Content sections.

Allow users to move ahead or back through the assessment (rather than having to answer the questions in a specific order) by checking the **Can users freely navigate through the test?** box

Allow addition of a website URL that may be helpful in answering the question by including a **Relevant site link**, which can include a **Link description** (User friendly description of the URL).