



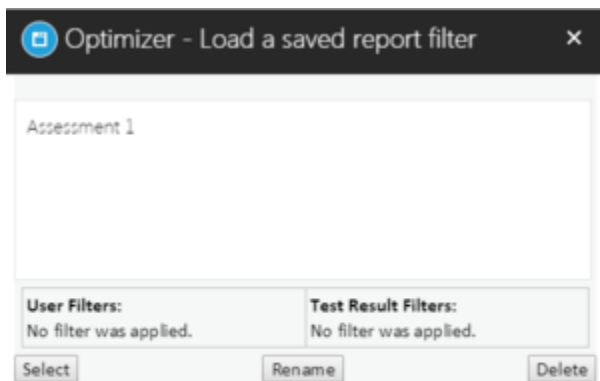
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Performance DNA Administrator Guide

Loading Report Filters

Loading Report Filters

Filters are enabled for use and selection by clicking on **Load Filters**. The available saved filters are presented. Highlight the desired filter and then click on **Select**.



The filter then appears in the relevant filter box.

ADMIN REPORTS

Filters:

User Filters:

Add

Remove

Test Result Filters:

Assessment 'Assessment 1' result

between 0 and 100

Add

Remove

Save Filters...

Load Filters...

User Result Detail

Create report

Select the report type (e.g. **User Results Detail**). The filter information will appear as part of the report selection after clicking on the report at the top of the screen:

ADMIN REPORTS

Filter: User Result Detail

Filters applied to this report

User Filters:

Site is 'Workshop'

Test Result Filters:

Assessment 'Assessment 1' result between 0 and 100

Details an assessment from the list to see the report's results

Download All user details

Assessment

Content

Questions

Duration

Export

Login ID	First Name	Last Name	Date Completed	Total Duration	Pass-off Results
Average (11 users):				00:00:05	50.00%
1011	John	Doe	24-Nov-2015 15:12	00:00:02	100.00%
1012	Roger	Corrigan	24-Nov-2015 15:12	00:00:03	100.00%
1014	Emma	Day	24-Nov-2015 15:12	00:00:03	100.00%
1015	James	Day	24-Nov-2015 15:12	00:00:03	100.00%
1016	Michael	Day	24-Nov-2015 15:12	00:00:03	100.00%
1017	Joseph	Pharmigan	24-Nov-2015 15:12	00:00:04	100.00%
1018	Jonathan	Pharmigan	24-Nov-2015 15:12	00:00:03	100.00%
1019	Michael	Pharmigan	24-Nov-2015 15:12	00:00:03	100.00%
1020	Michael	Pharmigan	24-Nov-2015 15:12	00:00:07	100.00%
1021	Robert	Pharmigan	24-Nov-2015 15:12	00:00:03	100.00%
1022	Jonathan	Pharmigan	24-Nov-2015 15:12	00:00:04	100.00%
1023	Joseph	Pharmigan	24-Nov-2015 15:12	00:00:03	100.00%

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