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# Genesys Skills Management Automated Install and Upgrade Guide

Managing Global Events

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# Managing Global Events

This page allows you to set events that are common to your organization. For example, setting Salesforce or PureConnect billing process.

## Important

Events listed on this page are accessible only by a Landlord / Tenant Admin.

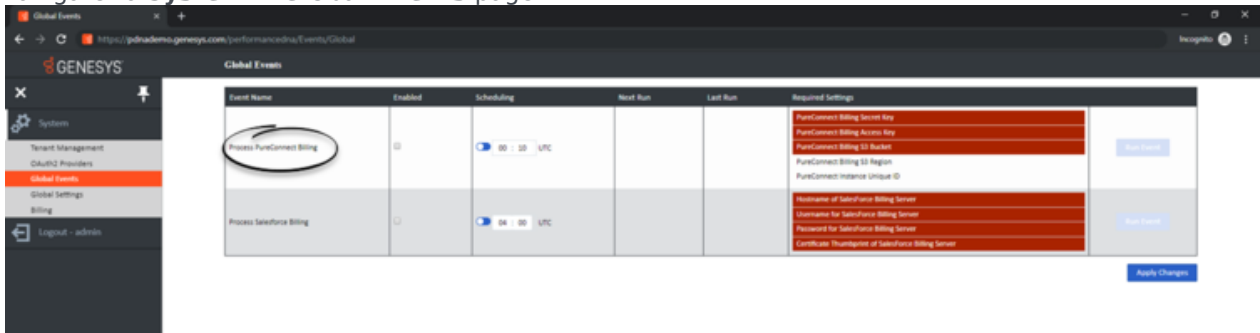
## Configuring PureConnect Billing Process Event

Follow the steps below to configure the PureConnect billing process event in Skills Management. Note that you must be a Landlord / Tenant Admin to perform this procedure.

### Prerequisite

Ensure that you have configured [PureConnect Billing Server details](#) in the **Global Settings** page.

1. Navigate to **System > Global Events** page.



2. Select the check box in the **Enabled** column for **Process PureConnect Billing** event. By default, this field is disabled.
3. In the **Scheduling** column, you can either define a duration or a specific time on the server by using the toggle switch. The **Process PureConnect Billing** event will run based on the schedule you setup in this column.
  - Enter the minutes such that the event runs for every X minutes, for example, 360 minutes. By default, the event is set to run every 1440 minutes.
  - By toggling the switch, you can change the schedule from every X minutes to a specific time on the server.
4. Click **Apply Changes** to save the settings.

### Important

Once configured, you can also run the process manually by clicking the **Run Event** button.

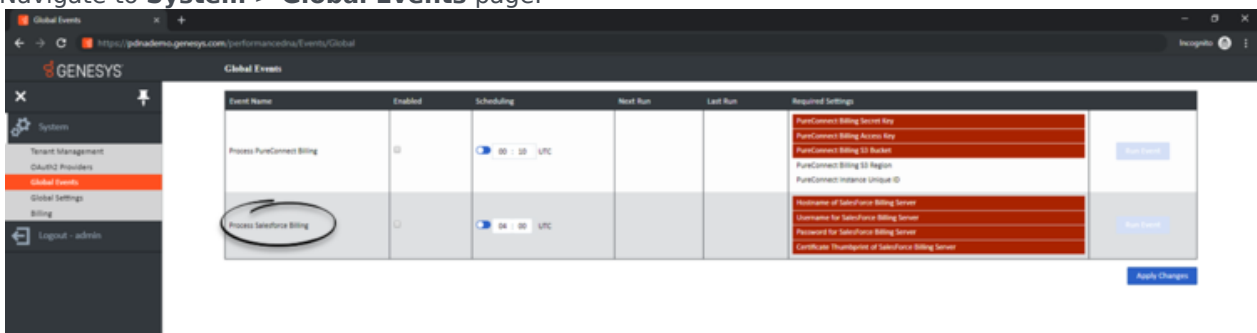
## Configuring Salesforce Billing Process Event

Follow the steps below to configure the Salesforce billing process event in Skills Management. Note that you must be a Landlord / Tenant Admin to perform this procedure.

### Prerequisite

Ensure that you have configured **Salesforce Billing Server details** in the **Global Settings** page.

1. Navigate to **System > Global Events** page.



2. Select the check box in the **Enabled** column for **Process Salesforce Billing** event. By default, **Process Salesforce Billing** is disabled.
3. In the **Scheduling** column, you can either define a duration or a specific time on the server by using the toggle switch. The **Process Salesforce Billing** event will run based on the schedule you setup in this column.
  - Enter the minutes such that the event runs for every X minutes, for example, 360 minutes. By default, the event is set to run every 1440 minutes.
  - By toggling the switch, you can change the schedule from every X minutes to a specific time on the server.
4. Click **Apply Changes** to save the settings.

### Important

Once configured, you can also run the process manually by clicking the **Run Event** button.