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# Predictive Routing Help

[Viewing Dashboards](#)

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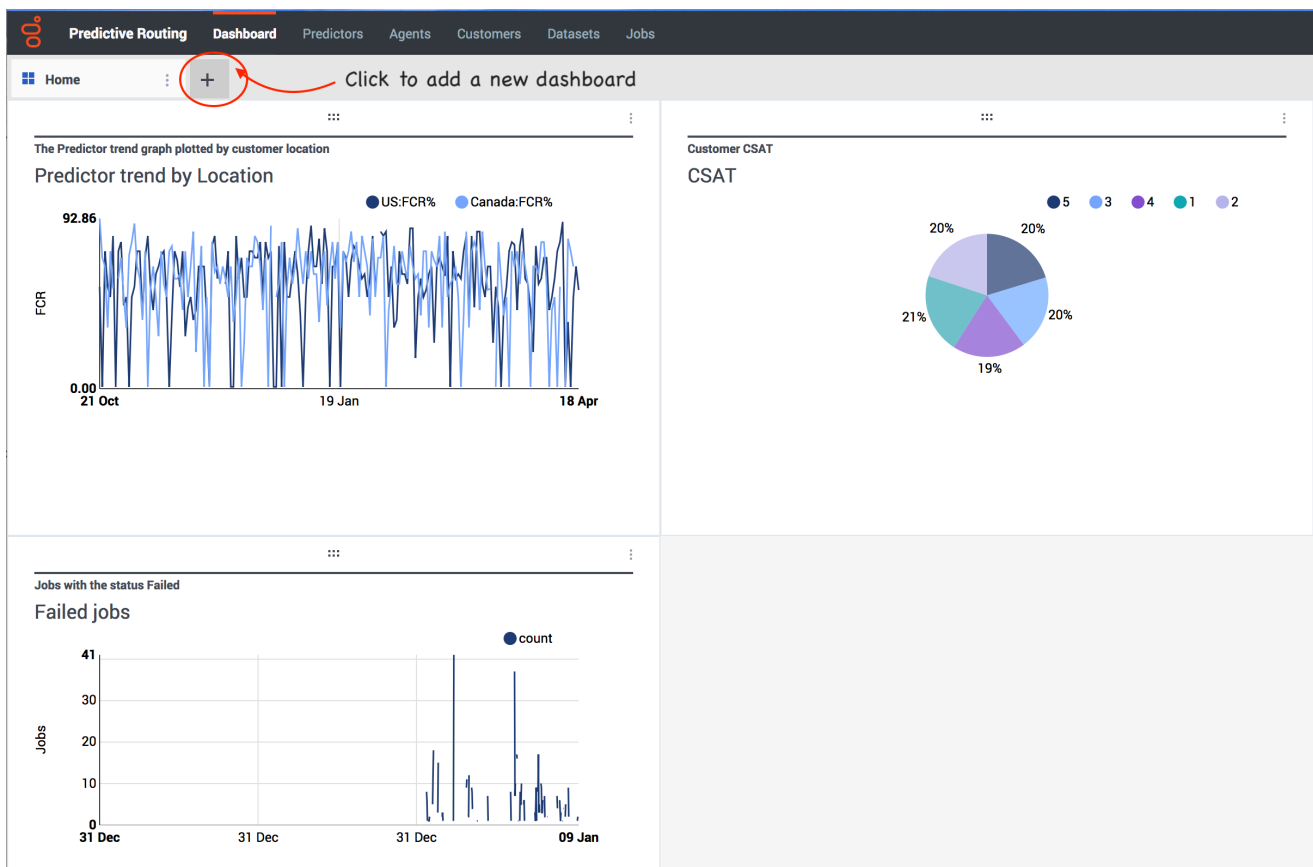
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# Viewing Dashboards

Use **Dashboards** to display frequently-viewed charts, graphs, and tables.

## Using the **Dashboard**



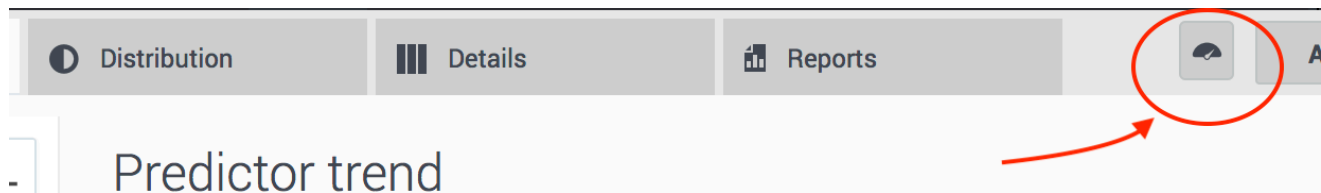
To open the **Dashboard**:

- Click **Dashboard** from the top navigation bar.

To add a dashboard:

- Click the + tab.

## Add widgets to your **Dashboard**



Wherever you see the **Dashboard** button on the right side of the blue navigation bar:

- Click the button to display the current view onto the **Dashboard**.

To rearrange widgets on the **Dashboard**:

- Click the 6-dots icon on the top bar of the widget and drag it to the desired location.

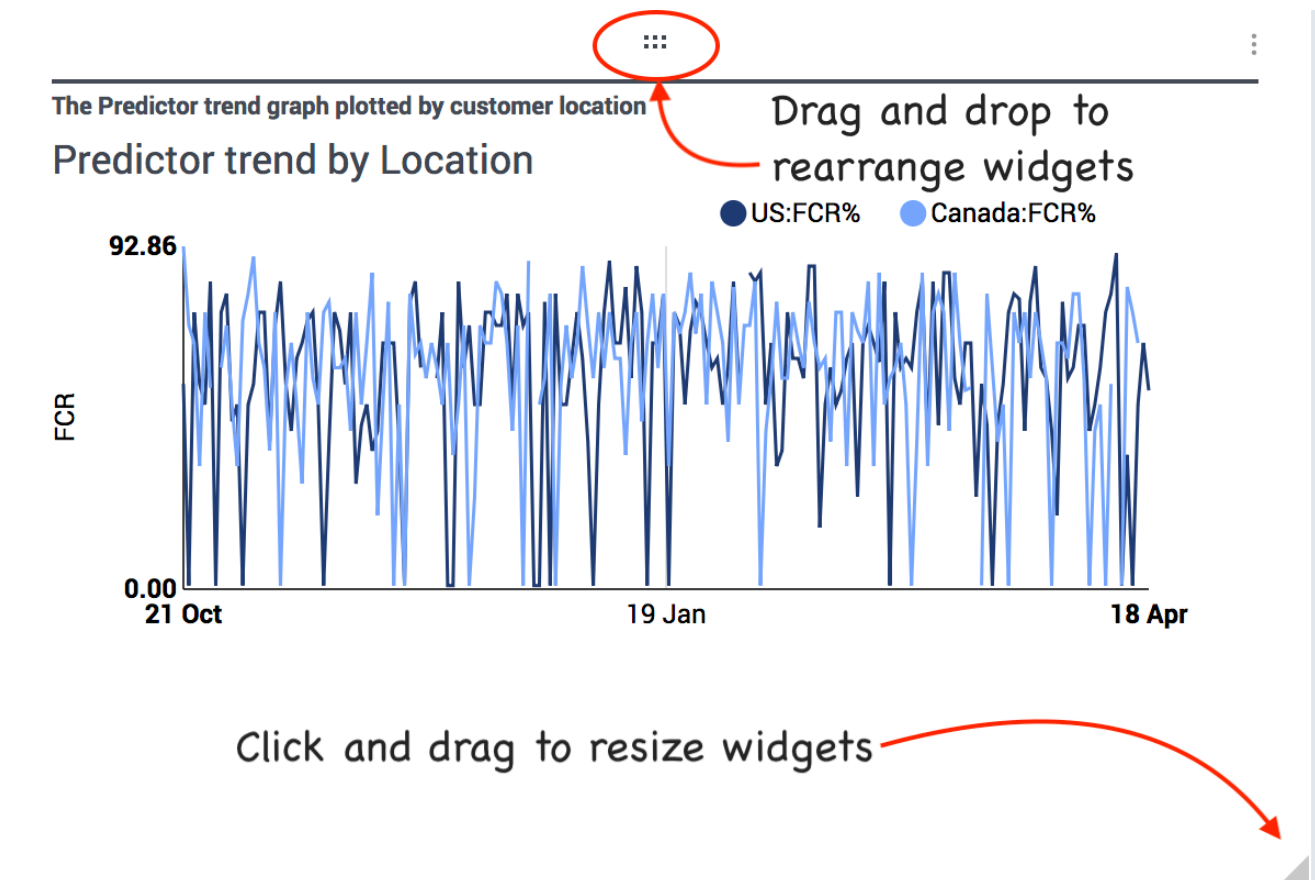
To rename or delete a widget:

- Click the 3 vertical dots icon and select **Rename** or **Delete**.

To resize a widget:

- Click the lower-right corner and drag to the desired size.

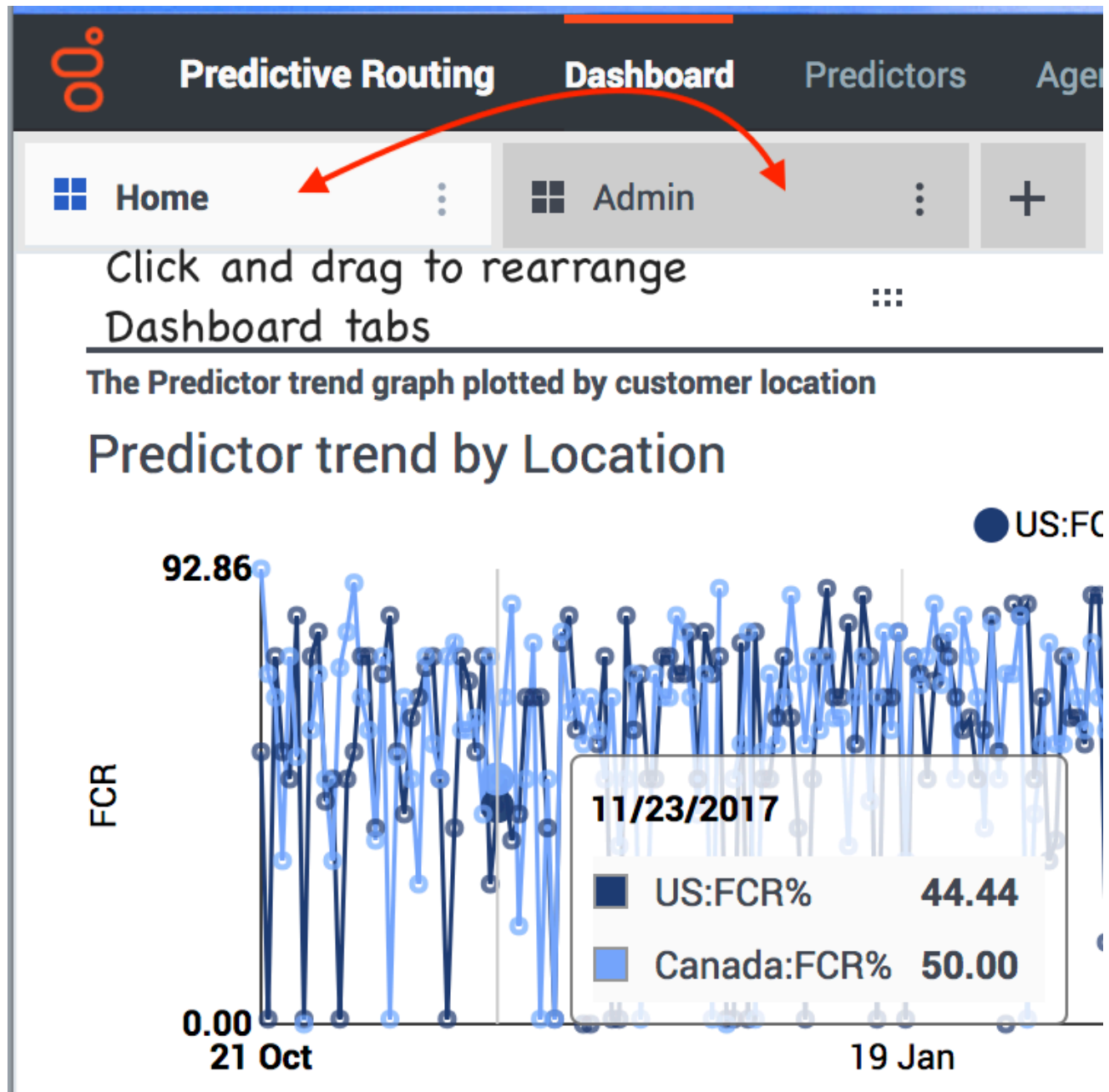
## Edit a **Dashboard**



To rename, share, or delete a **Dashboard**:

- Click the three vertical dots on your **Dashboard**'s tab.

Rearrange your **Dashboard** tabs



To change the order of your **Dashboard** tabs, click the "four-square" icon on the left side of the **Dashboard** tab and drag it to the desired position.