



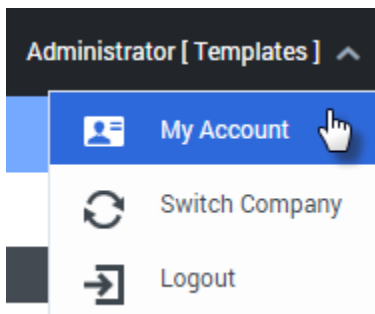
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Genesys Intelligent Automation Help

[My Account](#)

My Account

You can update your account information by clicking on your login name in the top-right corner of the screen and selecting **My Account** in the pop-up menu.



My Account Details

In the **My Account Details** tab, you can update the following:

- **Email Address** – The email address you use to log in to Genesys Intelligent Automation.
- **Name** – Your display name in Intelligent Automation.
- **Password** and **Confirm Password** – Change your current password. Enter your new password and then re-enter it to confirm that you have typed it correctly. You can leave these fields blank if you do not want to change your password.

Click **Update** to save your changes.

My Company Details

In the **My Company Details** tab, you can update the following:

- **Company Name** – The name of your company, which displays beside your username in the top-right corner of your screen.
- **Contact Email Address** – The email address for the main contact person within your company. Genesys uses this information to contact your company should any issues arise.
- **Contact Phone Number** – The phone number for the main contact person within your company. Genesys uses this information to contact your company should any issues arise.
- **Updated Company Logo** – Upload a new logo image for your company. This logo displays beside your Company Name in the top-right corner of your screen.

Click **Update** to save your changes.